



**KATIE HOBBS**  
SECRETARY OF STATE

**State of Arizona – Office of the Secretary of State  
Statement of Conversion, A.R.S. § 29-2405**

**SEND BY MAIL TO:**

Secretary of State Katie Hobbs, Atten: Limited Partnerships  
1700 W. Washington Street, FL. 7, Phoenix, AZ 85007-2808

**OR return this application in person:**

**PHOENIX** - State Capitol Executive Tower, 1700 W. Washington Street, 2nd Fl., Ste 220  
**TUCSON** - Arizona State Complex, 400 W. Congress, 1st Fl., Suite 141  
**Office Hours: Monday through Friday, 8 a.m. to 5 p.m., except state holidays.**

DO NOT WRITE IN THIS SPACE

**PLEASE NOTE:** All correspondence regarding this filing will be sent to the principal office identified on this certificate. This application must be submitted with a self-addressed, stamped envelope with applicable filing fees.

FOR OFFICE USE ONLY  
SOSBSARS292405 REV. 01/07/2019

**1. Converting Entity Information**

Converting Entity Name	Jurisdiction of Organization	Secretary of State file number, if any
Entity Type (select one) <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Partnership <input type="checkbox"/> Other:		

**2. Converted Entity Information**

Converting Entity Name	Jurisdiction of Organization	Secretary of State file number, if any
Surviving Entity's best known place of business in this state or street address in this state	City	State      Zip
Surviving Entity Type (select one): <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Partnership <input type="checkbox"/> Other:		
<i>If the surviving type is a partnership not on record, this form must be attached to a Statement of Qualification. See the instructions for further detail.</i>		
Delayed effective date and time, if any, but not more than 90 days from date of receipt. <i>See the instructions for further detail.</i>		

**3. Agent for service of process of foreign entity not required to become a qualified foreign entity**

Converted Entity's agent for service of process			
Arizona address of agent for service of process (P.O. Box or C/O are unacceptable)	City	State AZ	Zip

**4. Approved signature of converting entity**

Name of Signer on behalf of converting entity	Statement of Conversion Approval <input type="checkbox"/> This conversion was approved by this domestic or foreign converting entity. [A.R.S. § 29-2405(B)(4)]		
Signature	Month	Day	Year



**KATIE HOBBS**  
Secretary of State  
State of Arizona

**State of Arizona – Office of the Secretary of State  
Statement of Conversion Instructions, A.R.S. § 29-2405**

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**Instruction**

**Be Accurate:** Complete all applicable fields on this form. Write legibly; or fill out this application online at [www.azsos.gov](http://www.azsos.gov) and print it.

**Processing:** 2-3 weeks; expedited service (3 - 5 business days) available for an additional \$25.

**Submission:** Submit this certificate in duplicate (one original, one copy) with a self-addressed, stamped envelope with payment. Any other matters, please attach additional sheets with filing.

**Questions?** Call (602) 542-6187; in-state/toll-free (800) 458-5842.

**Filing fee and Payment:** \$10 + \$3 plus \$3 per additional page. Checks or money orders shall be made payable to the Secretary of State.

This fee is considered per entity name listed on the Statement of Conversion affecting any entity(ies) recorded by our office, and not for filing the Statement of Conversion itself.

**Statutory Obligation**

Arizona Revised Statutes (A.R.S.) §§ 29-2401 – 2407 provide reference for the creation of and recording of conversions. The requirements for this Statement of Conversion are set forth in A.R.S. § 29-2405. The filing of this form will affect all partnerships [limited partnership (“LP”), limited liability partnership (“LLP”), limited liability limited partnerships (“LLLP”)] on file with our office.

**Statement of Conversion Effective Date**

If no effective date is specified and the filing meets all statutory requirements, the Secretary of State will deem the Statement to be effective on the date of delivery. Should a Statement have an effective date, it must be delivered to our office no more than 90 days before the Statement’s effective date. If the Statement is submitted more than 90 days before the effective date, our office will return the form and detail when the form should be resubmitted.

**Additional Steps/Requirements**

Determine if any additional steps must take place. Our office will require additional paperwork, and subsequent fees, if the converted entity is a partnership not on file with our office. If additional paperwork and fees are not received, the entire request will be returned for resubmission.

<p align="center"><b>Option 1:</b></p> <p align="center"><i>Converting entity will convert into a partnership <u>not</u> on file</i></p> <p align="center"><i>The Statement of Conversion must be submitted with the appropriate registration form below, along with its filing fees.</i></p>			<p align="center"><b>Option 2:</b></p> <p align="center"><i>Converting entity will convert into a partnership <u>currently</u> on file with our office.</i></p> <p align="center"><i>Our office will process the Statement of Conversion as an amendment to the existing partnership on file.</i></p>	<p align="center"><b>Option 3:</b></p> <p align="center"><i>Converting entity will convert into an entity not recorded by our office or will convert into a foreign entity.</i></p> <p align="center"><i>Our office will process the Statement of Conversion as a cancellation to the existing partnership on file.</i></p>
LP	Domestic	Certificate of Limited Partnership	No additional paperwork or fees required	
	Foreign	Foreign Limited Partnership Registration		
LLP	Domestic	Combined Certificate of Limited Partnership & Statement of Qualification to be a Limited Liability Partnership		
	Foreign	Statement of Qualification to be a Foreign Limited Liability Partnership		
LLLP	Domestic	Combined Certificate of Limited Partnership & Statement of Qualification to be a Limited Liability Partnership		
	Foreign	Statement of Qualification to be a Foreign Limited Liability Partnership		